


**MINISTRY OF DEFENCE**  
(Office of the JS & CAO)

Subject: **PROMOTION TO THE GRADE OF PRINCIPAL PRIVATE SECRETARY (PPS) OF AFHQ STENOGRAPHERS SERVICE FOR THE DPC YEAR 2018-19 (REVIEW CUM SUPPLEMENTARY)**

Reference this office Note of even number dated 03 Sep 2019.

2. Consequent to inclusion in the extended panel of the select list for promotion to the grade of PPS for the panel year 2018-19 (Review cum Supplementary), Ms. Poonam, Private Secretary (ID No. A241078, DOB - 11.11.1974) is hereby promoted to the grade of Principal Private Secretary (PPS) in Level -11 (pre-revised Grade Pay Rs.6600/-) (Group 'A' Gazetted) on regular basis and posted to DGR against an existing vacancy.
3. Promotion of Ms. Poonam, Private Secretary will be effective from the date of issue of this order or assumption of charge of higher grade, whichever is later.
4. As per the AFHQ Stenographers' Service Rules 2004, amended vide SRO 29 dated 18<sup>th</sup> April 2012, Ms. Poonam will remain under probation for a period of two years wef the date of promotion. This period can be extended at the discretion of the Competent Authority. Two Assessment Reports duly filled, first at the completion of one year and second at the completion of second year, may be forwarded to CAO/APAR (P-2) Cell.
5. The pay of the officer shall be fixed as per existing instructions on the subject matter.
6. The promotion order will be subject to outcome of Hon'ble Supreme Court order on reservation issue in terms of DoP&T OM dated 15 Jun 2018.
7. Relieving/charge assumption report in respect of the officer must be sent to all concerned.

  
(Priyamvada Sharma)  
SAO, CAO/P-2(A)  
23 Sep 2019

**HQ IDS**

**DGR**

**CAO/A-6(B)**

**CAO/A-1(B)**

**Copy to:**

**The Secretary** - wrt No. F.1/33(27)/2019-AP3 dated 13.08.2019.  
UPSC, Dholpur House  
Shahjahan Road, New Delhi - 110 069

**PPS to JS & CAO**

**PS to Dir (HR)**

**PA to Dy CAO (P&L)**

**CAO/APAR (P-2) Cell**

**AFHQ Stenographers Association**

**Notice Board**

**CAO/EDP** : for uploading on CAO website.