

MINISTRY OF DEFENCE
OFFICE OF JS & CAO

PROMOTION TO THE GRADE OF SENIOR SECRETARIAT ASSISTANT
(SSA) IN AFHQ CLERICAL SERVICE

1. Reference this Office Note No. A/47921/DPC/SSA/2020/CAO/P-1(B) dated 24 Dec 2019 under which select list of Junior Secretariat Assistants (JSAs) for promotion to the grade of Senior Secretariat Assistant (SSA) has been issued.
2. 135 JSAs mentioned in Appendix to this Note are appointed to the grade of SSA (Group 'C' Non-gazetted), in Level-4 of Pay Matrix on regular basis in AFHQ Clerical Service and are retained in their present offices.
3. The promotion of above officials will take effect from **01 Jan 2020** or the date of assumption of higher post whichever is later.
4. Charge assumption reports may be sent to all concerned. The individuals may be advised to exercise their option for fixation of pay within the specified period as per extant Govt instructions on the subject.

K. Venma

(KVVNV Gopala Sarma)
AO, CAO/P-1(B)
31 Dec 2019

All Coord Sections of Branches of Army HQ/ISOs

Air HQ/PC Coord

NHQ/DOA(Civ)

Copy to: -

PPS to JS & CAO

PS to Dir (HR)

PS to Dir (E&A)

PA TO Dir (Special Project & Works)

PA to Dir (DCW&Trg)

All Dy CAOs

All Adm Sections of CAO

CAO/APAR (P-1) Cell

All AFHQ Associations & JCM Members

CAO/EDP Cell - For uploading in CAO's Website please.

Concerned Outstation Establishments

Appendix
(Refers to para 2 of letter No. A/47921/DPC/SSA/2020/CAO/P-1(B) dated
31 Dec 2019

PROMOTION TO THE GRADE OF SENIOR SECRETARIAT ASSISTANT IN AFHQ CLERICAL
SERVICE

Sl No	ID No	Name(Sh/Smt/Km)	DoB	Office
1	A304258	GAURAV KUMAR	30-Jun-1992	AIR HQ
2	A289188	RAKESH BHANDARI	24-Dec-1992	D G Q A
3	A289191	U AMRUTHA JOIS KM	24-May-1988	A G
4	A289203	MANISH KUMAR RAJAURIA	15-Feb-1987	M G O
5	A290427	DINESH KUMAR	12-May-1993	G S
6	A291929	POONAM RAWAT	14-Feb-1993	D G A Q A
7	A203616	RAJESH KUMAR	4-May-1963	AIR HQ
8	A268804	MUKESH RAM MEENA	3-Jun-1981	G S
9	A268635	BRIJ LAL MEENA	12-Jul-1976	D G R
10	A305958	GOURAV KUMAR	31-Aug-1995	A G
11	A301512	HANSRAJ	24-Mar-1989	D R D O
12	A301848	ISHWAR	26-Apr-1992	D G D E
13	A301202	ASHUTOSH BALHARA	14-Jul-1995	AIR HQ
14	A301059	BHARAT SINGH	2-Oct-1990	NAVAL HQ
15	A301637	NITIN VERMA	31-May-1993	Q M G
16	A301608	MONU KUMAR	16-Nov-1995	NAVAL HQ
17	A301257	PANKAJ YADAV	13-May-1993	A G
18	A301921	NITISH KUMAR	10-Feb-1994	D G Q A
19	A305859	BHOOP SINGH	30-Apr-1994	Q M G
20	A301765	ROHIT KUMAR	1-Jun-1995	A G
21	A302407	SANJEEV KUMAR	2-Feb-1995	NAVAL HQ
22	A300979	ANKITA BARMAN	5-Mar-1990	M S
23	A301963	VED PRAKASH KUMAR	5-Sep-1994	D G Q A
24	A075923	VINOD KUMAR	15-Sep-1968	NAVAL HQ
25	A266701	PRAHLAD RAI MEENA	6-Jul-1980	D G Q A
26	A274700	HARISH	21-Nov-1986	M S
27	A301468	SOURAV KUMAR	30-Dec-1994	NAVAL HQ
28	A300713	VINITA KAUSHIK Ms	27-May-1990	AIR HQ
29	A302519	ARCHANA SHUKLA Ms	8-Oct-1994	D R D O
30	A301752	SUNIL SINGH	18-Dec-1992	G S
31	A301835	PRIYANSHA SHUKLA Ms	20-Nov-1991	A G
32	A302296	KULDEEP	12-May-1991	M G O

K. V. ...

