

**MINISTRY OF DEFENCE**  
(Office of JS (Trg) & CAO)

**PROMOTION TO THE GRADE OF OF 'DATA PROCESSING ASSISTANT, GRADE 'A'  
(DPA 'A') (GROUP 'B', NON-GAZETTED) IN AFHQ/ISOs MINISTRY OF DEFENCE**

Reference this office note of even number dated 27 June 2012.


2. Consequent to inclusion in the panel for promotion in the grade of Data Processing Assistant Grade 'A' (DPA 'A'), the following Data Entry Operator, Grade 'B' (DEO 'B') are promoted to the grade of DPA 'A', Group 'B' Non-Gazetted in the Pay Band-2 of ₹ 9300-34800 with Grade Pay of ₹ 4200 on promotion and are posted/retained to the office mentioned against their name:-

Srl No.	Emp. No.	Name (S/Shri)	Date of Birth	Office	
				From	To
1.	A266404	Ms Sujatha S	15.06.75	DG IS	DG IS
2.	A244079	Ms Archana Verma	04.02.76	DG IS	DG IS
3.	A266813	K Venkateswara Rao	18.12.76	DG IS	DG IS
4.	A265139	Shachendra Pal Singh	13.01.76	DG IS	DG IS
5.	A266996	Vinod Kumar PP	31.05.74	Dte of Std	Air HQ
6.	A267766	Yada Srinivas	10.06.75	DG IS	MT Dte
7.	A267191	Bijendra Choudhary	14.06.74	DG IS	AG
8.	A267670	Praveen Damodar Barahate	09.12.74	Dte of Std	Air HQ

3. The DEO 'B' promoted to the grade of DPA 'A' vide para 2 above will be on probation for a period of two years from the date they assume the appointment of DPA 'A' as per the provision of Recruitment Rules. Assessment reports for the first year of probation in respect of these DPA 'A' may be sent to CAO's office, addressed to Admin Officer, CAO/APAR (P-2) cell immediately on completion of first year and the report for second year immediately on completion of second year. Concerned Administrative Sections are requested to ensure timely submission of blank Assessment Report forms of the officials to the user offices for completion. Promotion of the above mentioned officer will take effect from the date of issue of this order or from the date they assume the charge of the higher post whichever is later.

4. The officer concerned is also advised to exercise his option to fix his pay under FR22 within the prescribed period.

5. Charge assumption report may please be sent to all concerned under intimation to this office.

  
(Rajesh Tiwari)  
SAO, CAO/P-2  
09 July 2012

Dte of Stdn

GS/SD-1

Copy to:-

CAO/A-5(A)

CAO/A-5(B)

CAO/A-1(A)

CAO/A-7(B)

CAO/APAR(P-2) Cell

PPS to JS(Trg) & CAO (P&L)

PS to Dir (HR)

PA to Dy CAO(P&L)

Air HQ/PC Coord

Naval HQ/DOA (Civ)

DGR

AG Coord

DGAFMS

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