

Ministry of Defence
(Office of JS (T) & CAO)

Subject: **PROMOTION TO THE GRADE OF PPS OF AFHQ STENOGRAPHERS SERVICE ON REGULAR BASIS**

Consequent to inclusion in the select list for promotion to the grade of PPS for the panel year 2011-12, following Private Secretaries are promoted to the grade of PPS (Pay scale ₹ 15,600-39,100/- Grade Pay ₹. 6,600/- Group 'A' Gazetted) on regular basis and posted to the organisations as under:-

Sl No	Name & ID No. (S/Shri)	DOB	From	To	Remarks
1.	Sangeeta Kumar (A136125)	03/07/63	NHQ	NHQ	Smt. Mithilesh Mohan
2.	Sudhir Kumar (A192266)	09/11/51	MS	MS	Retained against re-appropriated DRDO vacancy.
3	Sunil Kumar (A127145)	20/06/67	AG	GS	Shri Rajinder Singh

2. **Further, it is intimated that the officer at Sl No. 2 is promoted/posted against the existing vacancies in DRDO which is temporarily re-appropriated from DRDO to MS Branch for a period upto 30.11.2011. The vacancy will revert back to DRDO on 01 Dec 2011.**

3. Promotions of the abovementioned officers will be effective from the date of issue of this order or assumption of charge of higher grade whichever is later.

4. Above mentioned officials on their promotion are requested to give their option for pay fixation under FR 22 (I) (a) (1) within stipulated time to their concerned admin sections. However those officers, who have already exercised this option under ACP, need not be given this facility.

5. As per the AFHQ Stenographers' Service Rules 2004, all the PPSs promoted vide note under reference will remain under probation for a period of two years wef from the date of promotion. This period can be extended at

the discretion of the Competent Authority. Two Assessment Reports duly filled, first at the completion of one year and second at the completion of second year may be forwarded to CAO/APAR/P-2.

6. Charge assumption report must be sent to all concerned.

Sd/
(Rajesh Tiwari)
SAO//P-2
30 Aug 2011

NHQ/DOA(Civ) MS/9-‘A’ DRDO/AFHQ Cell GS/SD-1

AG/Coord

Copy to:

The Secretary, - wrt No.F.1/33(57)/2011-AP3 dated 12.08.2011
UPSC, Dholpur House
Shahjahan Road
New Delhi – 110 003

CAO/A-7 (A) CAO/A-1 (B) CAO/A-5 (A)

PPS to JS (Trg) & CAO PS to Dir (HR) CAO/APAR(P-2)

PA to Dy CAO (P) AFHQ Stenographers Association

Notice Board CAO websie (<http://caomod.gov.in>)