

रक्षा मंत्रालय  
**MINISTRY OF DEFENCE**  
{संयुक्त सचिव (प्रशि0) एवं मुप्रअ का कार्यालय}  
{Office of the JS (Trg) & CAO}

**PROMOTION TO THE GRADE OF ASSISTANT**

Reference Note No. A/47921/DPC-I/2014/Asstt/CAO/P-1(B)(73) dt. 29 Dec 2014.

2. 32 Upper Division Clerks of AFHQ Clerical Service as per **Appendix 'A'** are appointed as Assistant in AFHQ Civil Service (Group 'B', Non-gazetted) in the Pay Band-2 (₹9,300-34,800/-) with Grade Pay ₹4,600/- on regular basis and **retained in their present offices.**

3. The Upper Division Clerks promoted to the grade of Assistant vide para 2 above will be on probation for a period of two years from the date they assume the appointment of Assistant as per the provision under Rule 10 (I) and (II) of AFHQ Civil Service Rule, 2001. Assessment Reports for the first year of probation in respect to these Assistants may be sent to CAO's office, addressed to Admin Officer, CAO/APAR(P-1) Cell immediately on completion of first year and the report for second year immediately on completion of second year. Administrative Sections in CAO's Office and Establishment Sections of Air HQ and Naval HQ are requested to ensure timely submission of blank Assessment Report forms of the officials to the user offices for completion.

4. The Charge Assumption Reports may be sent to all concerned. The individuals may also be advised to exercise their option for fixation of pay within stipulated period as per FR-22.



*Rajesh*

(राजेश तिवारी / Rajesh Tiwari)

व0प्र0अ0, मुप्रअ / कार्मिक-1 / SAO, CAO/Pers-1

30 Dec 2014

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Coord Sections of Branches of Army HQs / ISOs

Air HQ/PC(P&T), (PC-I), (PC-II)

Naval HQ/Admin (Civ)

DSC Jabalpur

DMDE Secunderabad

Copy to :- PPS to JS (Trg) & CAO

PS to Dir (HR)

PS to Dir (E&A)

All Dy CAOs

All Admin Sections of CAO's Office

CAO/APAR(P-1) Cell

All Staff Associations of AFHQ

JCM Members

Individual Concerned

Notice Board

EDP Cell - for uploading on CAO's web site

Enclosure : As stated

**PROMOTION TO THE GRADE OF ASSISTANT**

SL. NO.	ID NO.	NAME (S/SHRI)	DATE OF BIRTH	PRESENT OFFICE
1	A245146	RAVI BHUSHAN KUMAR	31-10-76	AIR HQ
2	A247038	DHARAMVIR YADAV	10-02-78	AIR HQ
3	A248259	SHEEBA S. VYDIA SMT	15-04-78	A G
4	A243829	RAJ KUMAR	15-10-68	M S BRANCH
5	A243762	SHIKHA ABROL	26-08-80	NAVAL HQ
6	A248288	RAMESH M	24-12-68	DRDO
7	A246099	SREEKUMAR A	28-05-69	HQ IDS
8	A247067	ANIL KUMAR SAHU	01-04-70	DSC, JABALPUR
9	A248741	RAJ KISHORE	20-04-73	AIR HQ
10	A249892	SHYAM SUNDER PRASAD	02-06-73	G S BRANCH
11	A249681	SANJAY KUMAR	07-02-75	NAVAL HQ
12	A250962	RAJESH KUMAR	07-09-75	Q M G
13	A243410	OM PRAKASH	01-10-76	E-in-C
14	A245344	MURTY CH VVLN	27-07-77	C A O
15	A248402	MUKESH KUMAR	05-10-77	M G O
16	A253640	SHAMBHU SHARAN KABIR	31-10-75	D G N C C
17	A243832	NEERAJ KUMAR	25-12-77	NAVAL HQ
18	A249285	SUBODH KUMAR SHARMA	03-01-71	AIR HQ
19	A252573	VINOD KUMAR	11-12-73	NAVAL HQ
20	A245120	ANITA TANWAR SMT	04-01-77	Q M G
21	A243618	REETA SINGH SMT	05-02-77	AIR HQ
22	A243621	SANJEEV KUMAR	05-04-77	M S BRANCH
23	A243001	DHARMENDRA	14-11-67	M G O
24	A250313	SACHIN KUMAR DAS	01-02-69	D P R
25	A243634	NAGESH RAJ	10-02-71	Q M G
26	A243647	KULVINDER KAUR SMT	16-03-71	AIR HQ
27	A243650	SHARMILA SMT	06-02-72	D G N C C
28	A243915	NARENDER SINGH	15-02-72	C A O
29	A243928	PRAHLAD	29-02-72	G S BRANCH
30	A248431	PRATAP SARKAR	01-03-72	G S BRANCH
31	A243663	VIJAY KUMAR	01-07-72	M S BRANCH
32	A248064	MARIAPPAN C	28-11-72	D M D E

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